

CTSE023

Section	Nomber of pages
Security	1
Title	Effective date
Inclement weather transportation services cancellation	March 12, 2015

Statement	The decision to cancel school transportation falls under the direction of CTSE or its delegate, in collaboration with the operators. Even if transportation is cancelled on a storm day, the school remains open for students to attend. The decision to close the schools, rests with each school board.
Terms	It is understood that if school transportation is cancelled in the morning, it is also cancelled in the afternoon. This means that if a parent or guardian drives their child to school in the morning, they are also responsible for their transportation after the school day. School administrations are responsible for notifying parents of the different ways in which transportation cancellation will be announced. When the transport is cancelled for a region, it is cancelled for All schools in this region. Regions : 1. Hawkesbury, Alfred-Plantagenet et Clarence-Rockland 2. Casselman-Embrun 3. Alexandria-Cornwall School transportation can be cancelled for one, two or all regions
Procedures	No later than 6:00 a.m., after consulting with the operators or municipalities in each of the regions, a designated operator communicates with the direction of CTSE to inform him of the condition of the roads and make its recommendations. Based on the information received, road conditions, weather forecasts and in collaboration with a leader of the Student Transportation of Eastern Ontario (STEO), the decision to cancel or not to cancel transportation is made by CTSE management. Once the decision is made, the management contacts the radio stations, posts the transportation cancellation notice on CTSE's Facebook page and website at <u>www.ctse.ca.</u>

Review dates: January 31, 2011 March 11, 2015