

CTSE013

Section Security	Number of pages 1
Title Drop off of Junior kindergarten and Kindergarten students	Effective date August 30, 2016

Statement	For safety reasons, it is recommended that all students under the age of seven be greeted by a designated adult person at their drop off point.
Terms	<p>However, the driver of a school vehicle may not drop off a Junior kindergarten or Kindergarten student without the presence of an adult responsible for the student or a designated person. The person designated by the parent can be a student of grade 5 or higher. The parent, tutor or the designated person must show up on time at the stop to greet the child.</p> <p>Any delay in the arrival of the designated person at the stop leads to a delay and penalizes the other students on board the vehicle. The accumulation of delays may result in the suspension or withdrawal of the student's privilege to transportation. The parent, tutor or designated adult who usually greets the student at the stop must arrange to be replaced by another person in the event of his absence. Absences cannot be repeated without penalty.</p> <p>If the parent, guardian or designated adult person is not at the bus stop to meet the student, the driver:</p> <ul style="list-style-type: none"> • Communicates with the dispatcher who calls the school administration to inform the staff that the student is staying on board the vehicle and that he will be returned to school. The dispatcher also advises the CTSE; • entrusts the student to the police if the school administration and the CTSE are unable to reach the parent, guardian or designated adult person and is unable to bring the student back to school.
Junior kindergarten and Kindergarten student identification program	CTSE will provide each Junior kindergarten and Kindergarten student with a green coloured tag with the CTSE logo for their backpack. This label will allow drivers to identify Junior kindergarten and Kindergarten students who must have a responsible person waiting for them at the stop in the afternoon. CTSE will also provide all parents and guardians of Junior kindergarten and Kindergarten students with a brochure explaining the project.
Consequences	Parents and guardians acknowledge that failure to comply with this regulation exposes them to the suspension or even the cancellation of their child's privilege to transportation, as stipulated in regulation CTSE024-Disciplinary measures.